

Illustrations Checklist for the University of Georgia Press

Author's name

Book title

Please submit this completed checklist if your book contains ANY illustrative materials.

See our [guidelines on the preparation of illustrations](#) and the [digital art guidelines](#) for additional information.

GENERAL

Proposed illustrations have been reviewed by the Press at an earlier stage YES NO

[Art inventory and permissions summary](#) is attached

Permissions for illustrative materials are complete YES N/A To come (date)

Captions are complete YES N/A (no captions) To come (date)

Credit lines have been checked against permissions YES NO N/A

Illustrations are complete (final prints or digital files received) and with the manuscript YES NO

IF NO, photocopies or drafts are provided

The following items are forthcoming (what and when; attach an inventory if you need more space)

Do you have any specific suggestions for art that might be suitable for your book's jacket or cover? If so, please describe.

PHOTOGRAPHS

This book contains photographs YES NO (please skip to TABLES)

Some photographs are provided in digital format YES NO **IF YES:** They adhere to the digital art guidelines YES NO

If photographs will be scattered, call-outs for photos (e.g., **<photo 1 goes near here>**) have been inserted into the MS YES N/A

I have copies of all slides, prints, or transparencies from my own collection. YES NO

TABLES

This book contains tables

 YES NO (please skip to **GRAPHS AND CHARTS**)Printouts of tables are grouped together at the end of the MS Some have been previously published and are still under copyright YES NO **IF YES:** Permissions have been obtained Some have been newly created for this volume YES NO **IF YES:** Tables are in separate files on the disk

Software and version (if other than used for text of MS)

Call-outs for tables (e.g., **<table 1 goes near here>**) have been inserted into the MS **GRAPHS AND CHARTS**

This book contains graphs and/or charts

 YES NO (please skip to **MAPS**)Printouts of graphs and charts are grouped together at the end of the MS Some have been previously published and are still under copyright YES NO **IF YES:** Permissions have been obtained Some have been newly created for this volume YES NO **IF YES:** Graphs and charts are in separate files on the disk

Software and version (if other than used for text of MS)

Data points are provided so figures can be redrawn Call-outs for graphs and charts (e.g., **<fig. 1 goes near here>**) have been inserted into the MS **MAPS**

This book contains maps

 YES NOPhotocopies or printouts of maps are grouped together at the end of the MS Some have been previously published and are still under copyright YES NO **IF YES:** Permissions have been obtained Some have been newly created for this volume by a cartographer YES NO **IF YES:** Maps are in separate files on the disk

Software and version

Some new maps will be commissioned for this volume YES NO**IF YES:** Map titles and labels are provided Historically accurate source maps are provided Call-outs for maps (e.g., **<map 1 goes near here>**) have been inserted into the MS You may print and mail this form or
submit your information by e-mail.